

STATE OF ALABAMA ()
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 AUTAUGA COUNTY ()

The Autauga County Commission met at 5:00 p.m. on APRIL 5, 2022

The meeting was called to order by Commissioner Jay Thompson and Invocation was given by Commissioner Larry Stoudemire.

Members present: Jay Thompson
 Rusty Jacksland
 John L Thraikill
 Bill Tatum
 Larry Stoudemire

Also present: Scott Kramer, Treasurer/Administrator
 Audra Smith, Assistant Treasurer/Administrator
 John Mark Davis, County Engineer

A motion was made by Mr. Jacksland and seconded by Mr. Tatum to **approve the minutes of the MARCH 15, 2022 Regular Meeting.**

Motion carried by 4-1 yea vote of the Commission. Jay Thompson/Abstain

A motion was made by Mr. Thraikill and seconded by Mr. Tatum to **approve invoices received through APRIL 5, 2022 and authorize the Chairman and Treasurer/Administrator to issue warrants for payment thereof.**

Motion carried by unanimous vote of the Commission.

A motion was made by Mr. Thraikill and seconded by Mr. Jacksland to **approve the following items on the Consent Docket:**

1. APPROVAL FOR DESIGNATED PERSONNEL TO ATTEND THE FOLLOWING:

ENGINEERING

2022 AAFM SPRING WORKSHOP APRIL 27, 2022 BIRMINGHAM, AL

COUNTY ATTORNEY

LEGAL ISSUES FACING CITY/CO. GOVERN. MAY 6-7, 2022 ORANGE BEACH, AL

SHERIFF

HANDS ON VEHICLE FIRE/ARSON INVEST. APRIL 12-14, 2022 ANNISTON, AL

ROCIC 31ST ANNUAL HOMICIDE CONF. SEPT. 25-28, 2022 MOBILE, AL

2. APPROVE PAYMENT TRANSFER FROM THE COMMISSION BUDGET 001-51100-252 (POSTAGE) TO THE REVENUE BUDGET 001-51600-252 (POSTAGE) FOR POSTAGE METER USAGE FROM 1/20/2022 to 3/16/2022 IN THE AMOUNT OF \$300.12

3. APPROVE PAYMENT TRANSFER TO THE GASOLINE BUDGET (111-53600-212) FOR GAS USAGE DURING FEBRUARY 2022:

001-56900-212	RURAL TRANSPORTATION	\$ 7,149.32
001-57800-212	ARENA	105.19
001-51100.212	COMMISSION	117.71
001-52620-212	LITTER CONTROL	357.90
001-51981-212	MFG HOME	203.24
001-52400-212	CORONER	<u>365.35</u>
	DUE FROM GENERAL FUND:	\$ 8,298.71
120-51810-212	REAPPRAISAL	\$ <u>140.36</u>
	DUE FROM REAPPRAISAL FUND:	\$ 140.36

4. **APPROVE PAYMENT TRANSFER TO THE SHERIFF BUDGET (001-52100-212) FOR GAS USAGE DURING FEBRUARY 2022:**

001-52600-212	ANIMAL CONTROL	\$	259.51
001-52960-212	SRO-AUG19	\$	27.72

5. **APPROVE 6 MONTH PROBATION PERIOD TO THE FOLLOWING EMPLOYEE:**

SHERIFF

RENEE BAKER, DESK CLERK DOH: 9/24/21

6. **APPROVAL TO SURPLUS AND SELL ON GOV DEALS.COM:**

SHERIFF

2006 FORD E350 VAN VIN# 1FBSS31L66HA98351 - UNIT 310

Motion carried by unanimous vote of the Commission.

A motion was made by Mr. Stoudemire and seconded by Mr. Thrailkill to **approve funding to the following non-profits based on submitted proposals:**

- Seat of Mercy
- Old Kingston Historical Cemetery
- Brown's Vision Nature Park

Motion failed by 4-1 nay vote of the Commission. Larry Stoudemire/yea.

A motion was made by Mr. Jacksland and seconded by Mr. Tatum for **approval to hire Thomas Farris, deputy sheriff, grade 6: step 4, effective 3/25/2022 to replace Clifton McGinnis who transferred to the Metro Jail.**

Motion carried by unanimous vote of the Commission.

A motion was made by Mr. Thrailkill and seconded by Mr. Stoudemire to **approve a one year, one step pay increase for satisfactory service to Gregory Thompson, civil process, DOH: 2/4/2021.**

Motion carried by unanimous vote of the Commission.

A motion was made by Mr. Stoudemire and seconded by Mr. Tatum to **approve the resignation of Todd Clark, real property appraiser trainee, effective 4/1/2022 and advertise for a real property appraiser.**

Motion carried by unanimous vote of the Commission.

A motion was made by Mr. Jacksland and seconded by Mr. Thrailkill for **approval to advertise for a part time appraiser to replace an open position.**

Motion carried by unanimous vote of the Commission.

A motion was made by Mr. Thrailkill and seconded by Mr. Jacksland for **approval to accept the resignation of Kelsey Ellison, license clerk, effective 3/25/2022.**

Motion carried by unanimous vote of the Commission.

A motion was made by Mr. Tatum and seconded by Mr. Thrailkill for **approval to hire Ivey Lightfoot, license clerk, grade 4: step 1, effective 4/11/2022 to replace Kelsey Ellison.**

Motion carried by unanimous vote of the Commission.

A motion was made by Mr. Thrailkill and seconded by Mr. Tatum to **approve Resolution #2022-13, appointing Scott Kramer as program director.**

Motion carried by 4-1 yea vote of the Commission. Larry Stoudemire/nay.

**RESOLUTION #2022-13
RESOLUTION FOR DESIGNATION OF A PROGRAM DIRECTOR FOR PROJECTS
FUNDED WITH THE COUNTY'S
AMERICAN RESCUE PLAN ACT FISCAL RECOVERY FUNDS**

WHEREAS, Autauga, Alabama (the "County") has received American Rescue Plan Act fiscal recovery funds ("ARPA funds") and is charged with ensuring that such funds are administered in accordance with state and federal law; and

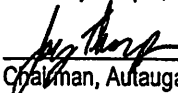
WHEREAS, federal requirements governing the management and administration of ARPA funds require the designation of an individual responsible for the administration of ARPA funded projects (hereafter, "Program Director"); and

WHEREAS the Autauga County Commission (the "Commission") has determined that it would be appropriate to designate a County employee as the Program Director for projects funded with ARPA Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

1. The County hereby appoints Scott Kramer, Administrator, to act as the Program Director for the administration of ARPA funded projects authorized by resolution of the Commission and in accordance with the policies and procedures for project administration adopted by the Commission.
2. The Scott Kramer, Administrator, shall serve as the Program Director for all ARPA funded projects, unless another individual is later designated as the Program Director for ARPA funded projects or for a specific ARPA funded project.

IN WITNESS WHEREOF, the Autauga County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on the 5th day of April, 2022.


Chairman, Autauga County Commission

A motion was made by Mr. Thrailkill and seconded by Mr. Jacksland to **approve Resolution #2022-14, adopting model policies and procedures.**

Motion carried by 4-1 yea vote of the Commission. Larry Stoudemire/nay.

**RESOLUTION #2022-14
RESOLUTION TO ADOPT MODEL POLICIES AND PROCEDURES APPLICABLE
TO FEDERAL AWARDS AS REQUIRED BY 2 CFR PART 200**

WHEREAS, Autauga County, Alabama (the "County") has received a federally funded award and may from time to time receive additional federally funded awards; and

WHEREAS, the County is charged with ensuring that such funds are expended in accordance with state and federal law, including Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200); and

WHEREAS, the Autauga County Commission (the "Commission") has determined that it is necessary and appropriate to adopt implementation policies and procedures to govern the administration of federal funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

1. The County's expenditure of federal funds shall be administered in accordance with the Model Policies and Procedures set forth in Addendum 1 to this Resolution, the provisions of which are fully adopted and incorporated herein by reference.

IN WITNESS WHEREOF, the Autauga County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on the 5th day of April, 2022.


Chairman, Autauga County Commission

A Motion was made by Mr. Thraikill and seconded by Mr. Tatum to **approve Resolution #2022-15, opting into the IAC joint bid programs.**

Motion carried by unanimous vote of the Commission.

RESOLUTION #2022-15

RESOLUTION AND AGREEMENT TO PARTICIPATE IN THE JOINT BIDDING PROGRAM FOR COUNTIES PARTICIPATING IN INVESTING IN ALABAMA COUNTIES, A PROGRAM OF THE ASSOCIATION OF COUNTY COMMISSIONS OF ALABAMA

WHEREAS, Section 40-16-50(b), Code of Alabama 1975, authorizes two or more counties in the state to enter into agreements for the joint bidding and purchase of items required to be bid under Alabama's competitive bid law (§§ 41-16-50 *et seq.*, Code of Alabama 1975); and

WHEREAS, the Association of County Commissions of Alabama (the "Association") has agreed to administer a joint bidding program pursuant to § 40-16-50(b) for counties participating in the Association's Investing in Alabama Counties ("IAC") program for the joint bidding of certain equipment, materials, and supplies required to be competitively bid under Alabama's competitive bid law (the "IAC joint bidding program" or "program"); and

WHEREAS, pursuant to § 41-16-50, each county participating in the IAC program that desires to participate in the IAC joint bidding program is required to adopt a similar resolution, signifying its desire to participate and its agreement to the terms and conditions of participation; and

WHEREAS, the Autauga County Commission (the "Commission") desires to join and participate in the IAC joint bidding program and understands and agrees to the procedures as set out below:

1) That the Association, a non-profit organization devoted to providing support and services to its membership of the counties in Alabama, shall provide administrative services to the program, and in this regard, shall:

- oversee the development of written specifications for each item to be bid,
- provide notice by mail or as otherwise authorized by Alabama's competitive bid law to respective bidders for each item to be jointly bid as required by law,
- open bids pursuant to bid specifications at its office at 2 North Jackson Street in Montgomery, Alabama, and
- provide other services as necessary excluding the awarding of the contracts.

2) That to participate in the program, the Commission shall forward to the Association the names and addresses of each person or company who has submitted a written request to be included in solicitations of bids for a particular item (its "vendor list"), and that following receipt of said vendor lists, the Association shall mail, or as otherwise authorized by Alabama's competitive bid law, appropriate bid specifications to each applicable person or company if that particular item is being bid, as provided in § 41-16-54.

3) That in compliance with § 41-16-54, the Commission shall not be eligible to purchase an item under a contract awarded through the program unless it has provided the Association with its vendor list for that item, if such a list is held by the County.

4) That the Association will provide the Commission notice of each solicitation for bid and in compliance with § 41-16-54, the Commission shall post said notice on a bulletin board in the County's purchasing office.

5) That in compliance with § 41-16-54, the Commission agrees that it shall not be eligible to purchase an item under a contract awarded through the program unless it has posted such notice.

6) That following the opening of bids, a pre-designated county commission will serve as awarding authority for the IAC joint bidding program and shall determine the lowest responsible bidder and award any contract bid through the program at a regular meeting of the designated county commission as announced at the opening of bids.

7) That the Association shall not serve as the awarding authority for any item bid through the program.

8) That participation in the program is strictly voluntary, and that, subject to the conditions set out in paragraphs 2, 3, 4, and 5, once a contract has been awarded for a particular item bid through the program, the Commission may purchase that item during the contract period under the terms of and at the price established under the contract, but shall not be required to purchase any particular item under the contract awarded through the program.

9) That if the Commission decides to purchase an item other than through the program, it must separately bid that item if such bidding is required by Alabama's competitive bid law.

10) That following the award of a contract under the program, purchases of items through the program by the Commission shall be made directly from the successful bidder by the County pursuant to its own purchasing policy, and that there shall be no joint purchasing agent representing the program or any counties participating in the program.

11) That the Commission shall remain a member of the program so long as it desires and agrees to participate in this joint bidding agreement under its terms and conditions, and that the Commission shall give at least thirty (30) days notice in writing to the Association of its intent to terminate its participation in the program and the date on which its participation will terminate.

12) That following the termination of the Commission's participation in the program, the Commission shall be removed from the program and from any correspondence or advertisement regarding the program or any item to be bid under its terms and conditions.

13) That following its termination from the program, the Commission shall not be eligible to make purchases under the terms and at the cost of the contract award for a particular item, and will be required to bid each item on its own under the requirements of Alabama's competitive bid law.

14) That this resolution, once adopted by the Commission, shall serve as its agreement and contract with all other counties participating in the program for the joint bidding of certain items required to be bid under Alabama's competitive bid law.

15) That prior to soliciting any bids for items to be jointly bid under the program, the Association shall forward a list of all participating counties to the Office of Examiners of Public Accounts.

16) That for a county to purchase an item through the program, it must have joined the program by adopting this resolution prior to the solicitation of bids for that item, but that once the county has joined the program, it shall remain a member, and subject to the conditions set out in paragraphs 2, 3, 4, and 5 above, shall be eligible for the purchase of all items thereafter bid under the program until and unless it terminates its participation as set out in paragraphs 11, 12, and 13 above.

BE IT RESOLVED BY THE COMMISSION that it agrees to all terms and conditions of the IAC joint bidding program as set out above, and desires to participate in said program.

BE IT FURTHER RESOLVED that it is the intent of the Commission by adoption of this resolution to enter into a joint bidding agreement with all other counties participating in the IAC joint bidding program.

BE IT FURTHER RESOLVED that a copy of this resolution be immediately forwarded to the Association with a request that the Autauga County Commission be included in the IAC joint bidding program for all items bid through the program until and unless notified of the County's desire to terminate its participation under the procedures set out in paragraphs 11, 12, and 13 above.

IN WITNESS THEREOF, the Autauga County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on this the 5th day of April, 2022.


Chairman, Autauga County Commission

A motion was made by Mr. Tatum and seconded by Mr. Thrailkill to approve a Cable Management Service Engagement Agreement between Autauga County Commission and Local Government Services, LLC (LGS).

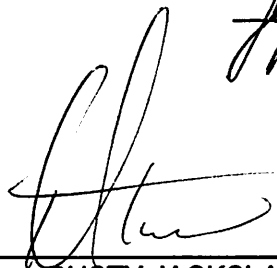

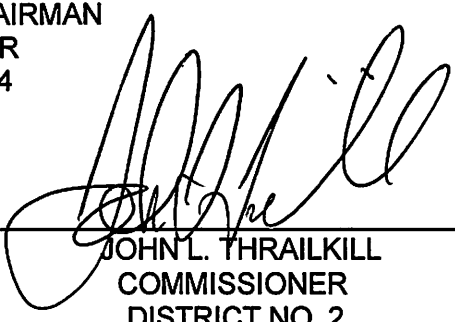
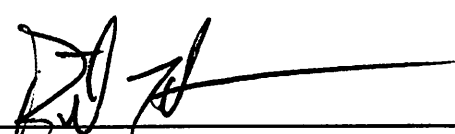

Motion carried by unanimous vote of the Commission.

A motion was made by Mr. Thrailkill and seconded by Mr. Jacksland to approve an agreement between Autauga County Commission and Ingenuity, Inc. ("TeamCMP") to update/redesign our county website in the amount of \$4,000.00.

Motion carried by unanimous vote of the Commission

A motion was made by Mr. Thrailkill and seconded by Mr. Jacksland to adjourn the meeting at 5:28 p.m. and reconvene on Tuesday April 19, 2022 at 5:00 p.m.

Motion carried by unanimous vote of the Commission.

 <hr/> RUSTY JACKSLAND COMMISSIONER DISTRICT NO. 1	 <hr/> JAY THOMPSON, CHAIRMAN COMMISSIONER DISTRICT NO. 4	 <hr/> JOHN L. THRAILKILL COMMISSIONER DISTRICT NO. 2
 <hr/> BILL TATUM COMMISSIONER DISTRICT NO. 3	 <hr/> LARRY STOUDEMIRE COMMISSIONER DISTRICT NO. 5	